



SVETLANA'S DANCE ACADEMY **Inland Valley Classical Ballet Theatre**

Registration

Please Print Clearly

Who may we thank for referring you to SDA/IVCBT? _____

Student Name: _____ **Date of Birth:** _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____

Fax: _____ E-mail: _____

Parent/Guardian: _____

Other family members enrolled in the Academy: _____

Home Phone: _____ Work Phone: _____

Fax: _____ E-mail: _____

Emergency Contact: _____

Home Phone: _____ Cell Phone: _____

Relationship to Student: _____

Insurance Company: _____ Group/ID# _____

Physician: _____ Phone: _____

In the event of any emergency, I hereby give permission to any California licensed medical facility and their attached medical personnel to render all life- and/or limb-saving medical care to my child, and release Svetlana's Dance Academy and Inland Valley Classical Ballet Theatre of all liability.

Parent/Guardian Signature: _____

Please Print Name: _____

Which Class(es) Are You Attending? Please indicate:

Years	Beginning	Beginning	Intermediate	Advanced
3-5 years:	Petite Ballet (Ballet)	Petite Combo (Ballet & Tap)	Petite Combo	
5 & Up		Ballet I-II	Ballet III-IV	Ballet V-VI
5 & Up		Lyrical I	Lyrical II	Lyrical III
6 & Up		Hip Hop I		Hip Hop Teen
6 & Up		Jazz I	Jazz II	Jazz III
11 & Up		Pointe I	Pointe II	Pointe III-IV
11 & Up			Jumps & Turns	
11 & Up		Stretch & Conditioning	Stretch & Conditioning	Stretch & Conditioning
11 & Up				Pas de deux/Variations/Advanced

SPECIAL NEEDS:

Svetlana's Dance Academy would like to help meet the special needs of the children and families we serve. Please indicate any special concerns for your child:

COMMENTS:

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INTRODUCING...

Inland Valley Classical Ballet Theatre is our subsidiary 501(c) 3 youth program that exists to create performance opportunities for amateur, pre-professional and professional level dancers of all ages. We offer up to four shows per year, usually a classical ballet, a modern contemporary ballet, a fantasy and a romance. SDA students are encouraged to audition for each IVCBT performance. ALL COMMUNICATION IS VIA E-MAIL or POSTED IN HOUSE. Please check your e-mails frequently.

IVCBT operates solely on ticket sales, fundraising and donations. Audition Fees (usually \$20) are charged for each audition (just once if more than one audition is required). Performance Fees apply for rehearsal time and are charged per dance. Costumes are *usually* included with the exception of personal items (undergarments, tights, shoes, etc) and *body-liners (aka "nudies") are a requirement.* In the event of a new production or special dance, individuals may be expected to contribute to the cost of a costume. All costumes are the property of IVCBT.

Students of Svetlana's Dance Academy are automatically granted membership to IVCBT and are permitted to audition for our productions. IVCBT is a pre-professional level theatre and appropriate conduct is expected of each member. IVCBT requires contracts from each dancer for each separate production and the contracts stipulate fees, fund-raising participation, conduct, costume care and required attendance of rehearsals. If you are interested in auditioning/participating in IVCBT productions, please let the IVCBT Coordinator know and watch for emails from IVCBT.

SPECIAL TALENTS:

SDA and IVCBT rely on our amazing volunteers. If you can move props, catalog, write, bake, sew, design flyers or posters, sell flowers at events, take tickets, paint, answer the phone, newsletters, have experience fundraising or are a unique individual – we need your skill set. Please list any skills you or your family can contribute:

WORKING GROUP:

We are assimilating an SDA and IVCBT Working Group – parents who meet regularly to discuss marketing ideas, troubleshooting, creativity, costumes, budgets, events and more. Are you interested?

Yes _____ Maybe _____ Not at this time _____

Please look for an email IVCBTFundraising@yahoo.com or talk with the IVCBT Coordinator.

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ACADEMY POLICIES

Addendum to Registration for SDA and IVCBT

We would like to take this opportunity to outline some of the policies and procedures of our academy.

Please read this addendum to the enrollment agreement carefully and initial where indicated.

Sign and date at the bottom of the page.

- _____ All tuition is due on the first of the month EVERY MONTH, including months of vacation, holidays and production. SDA has a no pro-rate policy.
- _____ A late fee of \$25.00 will be assessed after the 5th of the month. If tuition remains unpaid after the fifth of the month THE STUDENT WILL NOT BE ALLOWED TO ATTEND CLASS.
- _____ For safety, students should be accompanied by a parent or guardian into the building and should be picked up from inside the building. SDA will not be responsible for students who are dropped off outside or who venture outside the building to be picked up after a cell phone call from parents in the parking lot.
- _____ Due to the physical nature of ballet, it is often necessary for the instructor to touch the student for the purpose of correcting body placement and position. Therefore, if this presents a problem, please submit notice in writing to the registration desk staff. Instructors will be notified. All related written requests will be held confidential.
- _____ For the purpose of advertising, production and marketing photographs and video footage of students may be taken during classes, rehearsals, performances and photo sessions. Photos and or video may be used in brochures, posters, studio and or gallery displays websites and in any other promotional areas as deemed necessary by SDA's Artistic Staff. By initialing yes below you indicate your approval.
- _____ ***Yes I understand that my child may be photographed/videotaped or otherwise recorded and this material may be used in promotional materials at the discretion of SDA/IVCBT.***
- _____ In order to prevent injury and promote responsibility and professional conduct, students may be asked to observe class if they are more than 15 minutes late. If a student is late to class they must understand that they are interrupting the entire class and should wait quietly for the instructor's permission to give an explanation and whether or not they will be permitted to take their place at the barre or be required to observe. This will be at the discretion of the instructor. If a student is observing class due to injury, they must inform the teacher before the class and then sit quietly to either observe or if appropriate, take notes.
- _____ Visitors, parents and friends may observe class during session from the observation windows only. Special circumstances (i.e.) visiting out of state grandparents will be decided on a case by case basis by the instructors. Observation is the last week of each month. (This policy is to maintain the highest level of quality instruction without distraction for the students.)
- _____ Photography and videotaping are strictly prohibited and permission is only given at the discretion of the Artistic Director.

_____ Air conditioning, lighting, sound systems, fans, computer equipment, phones and all other Academy property, including props and costumes are not to be used or operated by anyone other than Academy employees, unless otherwise approved of their use.

_____ SDA/IVCBT is NOT responsible for lost or stolen articles. A lost and found box will be kept on the premises. Articles remaining in the lost and found will be given to charity after one month. (Please write dancer’s name on dance shoes if possible. This will facilitate the return of dance supplies to families.)

_____ No hard heels allowed on Marley Floors. Steel tap shoes are to be used in studio “C” only.

_____ SDA/IVCBT reserves the right to refuse service to anyone.

_____ Classes are subject to change and management reserves the right to engage a substitute teacher when the regular teacher cannot attend.

_____ Please do not enter the classroom when you hear the music playing, be courteous and wait until the next combination is given.

_____ Amendments to this publication may be made after publication and will be clearly communicated to all Academy families and dancers. Additionally, further information about ongoing policy changes will be available at the front reception desk.

_____ Class times: During our regularly operating weeks, classes usually run on time. However, due to the obvious issues of studio classes running concurrent with rehearsal times, **during a production run (rehearsal and show time)**, classes may begin/end late (usually within 15 minutes) and may be cancelled or moved. Most classes will not be affected, but some classes (particularly with older students who are participating in an IVCBT production) can be largely affected. In the event of a “last-minute” adjustment to the schedule (within 45 minutes of class time), make-up slips are free and can be picked up at the front desk. However, if you are notified of a change, an hour or more in advance, there will be a substitute class time offered and no make-up slips will be issued. This usually affects only the most advanced students.

Parent/Guardian Signature: _____ Date: _____

Student Signature: _____ Date: _____

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CODES OF CONDUCT

Please read this addendum to the enrollment agreement carefully and initial where indicated.
Sign and date at the bottom of the page.

_____ SDA and IVCBT do not provide supervision of students outside the classroom. Students arriving early before class or who are in the building waiting to be picked up are expected to conduct themselves appropriately in *language and behavior*. Disruptive, negative or graphic behavior and or language will not be tolerated.

_____ A professional level or respect for the art of classical ballet and the instructors of SDA/IVCBT is expected from every member of the Academy.

_____ Students are expected to treat each other with courtesy and respect. The dancers of SDA/IVCBT are all valued, regardless of level and no one is more important than another.

_____ SDA/IVCBT reserves the right to suspend, dismiss or refuse service to any student whose attitude or deportment conflict with the standards of the Academy or whose actions are deemed detrimental to other students or the Academy as a whole. These matters will be evaluated on a case by case basis.

FOOD

- _____
- 1 No gum
 - 2 No food in the studio outside the kitchen area
 - 3 All trash should be cleaned up after eating
 - 4 Water is the **ONLY** drink allowed in the studio and must have a LID
 - 5 Take pride in maintaining your new studio

_____ FEMALES: Please do not flush sanitary napkins down the toilet

_____ SDA/IVCBT is **NOT** a playground; no jumping on the furniture, running in the halls, hanging on barres, or throwing objects will be tolerated. No inappropriate behavior.

_____ Please do not clutter the halls, lobby and studios with unattended dance bags and dance belongings. Cubbies are provided for the dancers' convenience.

By signing below, both the student and guardian acknowledge understanding of the above codes of conduct and agree to follow them.

Signature: _____ Date: _____

CIRCLE ONE: Parent / Guardian

Student Signature: _____ Date: _____



SVETLANA'S DANCE ACADEMY **Inland Valley Classical Ballet Theatre**

Indemnification, Waiver and Release

In consideration for my participation and/or the participation of my child/children in the activities of the dance program by Svetlana's Dance Academy and/or Inland Valley Classical Ballet Theatre including classes, practice sessions, competitions, and other special activities, I agree to:

Assume any risk of injury to myself and/or my child and all risks of damage to or losses of property arising out of my and/or my child's participation in the Academy or the Inland Valley Classical Ballet Theatre.

Release Svetlana's Dance Academy and its employees and agents and subsidiaries, including Inland Valley Classical Ballet Theatre from all liability, demands, actions, causes of action, or claims for loss, damage or injury resulting from participation in the above named activities.

Indemnify and hold harmless Svetlana's Dance Academy, it's owners, officers, agents and employees and subsidiaries, including Inland Valley Classical Ballet Theatre, from and against all liability, demands, actions, causes of action, or claims for loss, damage, or injury arising out of my and/or my child's participation in said Academy or Inland Valley Classical Ballet Theatre.

I further acknowledge and agree that neither my child nor I are covered by any medical insurance by Svetlana's Dance Academy or Inland Valley Classical Ballet Theatre.

I have read and agree to adhere to the established Codes of Conduct, and, in the event of enrollment, the Financial Agreement and Academy Policies.

Please print:

NAME OF DANCER: _____ AGE: _____

NAME OF PARENTS: _____

PHONE: _____

ADDRESS: _____

EMAIL: _____

Dancer's Signature: _____ Date: _____
(14 years of age & up)

Parent/Guardian Signature: _____ Date: _____
(If dancer is a minor)

IMPORTANT: Any known Allergies or Health Risk Indicators? Please advise:

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Alternate Emergency Contacts

Name:	Relationship:	()	Home Phone
Name:	Relationship:	()	Home Phone
Name:	Relationship:	()	Home Phone

Medical Information

Birth Date: _____ Height: _____ Weight: _____

Allergies: _____

Medical Conditions/ Special Needs: _____

Current Medications: _____

I understand that it is my responsibility to keep all information concerning my child current.

Signature: _____ Date: _____



SVETLANA'S DANCE ACADEMY **Inland Valley Classical Ballet Theatre**

Financial Agreement

This **FINANCIAL AGREEMENT** is for one year of membership in Svetlana's Dance Academy and Inland Valley Classical Ballet Theatre (membership to run concurrently).

*I understand that tuition is assessed as a yearly fee and billed as monthly payments, which are due the 1st of the month, but no later than the 5th of the month.

* ***The Academy requires first and last month tuition upon enrollment.***

*There will be a **late fee of \$25** added to payments received after **the 5th of the month**.

*There is also an annual (non-refundable) registration fee of \$25, due when a dancer first enrolls in the Academy and each September thereafter. Dancers who register in April through September are not required to re-register in September.

* There is no tuition credit given for absences, vacation days or summer intensives. However, there are make-up classes. Any classes missed in a one- month period may be made up for up to one month after the class is missed. A make-up slip must be requested from the front desk and presented to the instructor when entering the make-up class. This applies only to classes a student is regularly enrolled in and does not apply to special events or irregularly scheduled classes (such as master or invitation classes).

* You may not accumulate make-up classes to use as tuition. In the event of disenrollment, make-up slips will not be honored.

* To avoid unnecessary billing, if a student is decreasing the number of classes taken in one month period, you must notify the studio 30 days in advance or full tuition is due.

*Students with outstanding tuition will forfeit their reserved space.

* Members who are thirty days or more past due may not attend class until account is paid in full before resuming classes.

* Members who miss three months or more of classes will be considered to have dropped their membership, and will need to re-register to resume their membership in the Academy.

*Tuition is based upon four lessons per month. When a fifth lesson occurs in one month, it is considered a bonus and balances another month in which three lessons occur.

Tuition is as Follows:

Drop in class: \$15, Unlimited classes \$230.00(ballet only), \$250(any)

1h \$50; 1.5h \$55; 2h \$85; 2.5h \$105; 3h \$120; 3.5h \$140; 4h \$155; 4.5 \$175; 5h \$190; 5.5h \$200; 6h \$210; 6.5 h \$220

Attendance requirements per week

Ballet I/II: 2-3 classes, Ballet III/IV: 3-4 classes, Ballet V/VI: 5 classes

There will be a \$25 charge for all returned checks. All students enrolled are expected to pay in full their monthly tuition regardless of the number of the classes attended, ***no refunds***. This fee is subject to change, with sufficient notice to the members of the Academy. The date of receipt of mail-in payments is subject to the same condition as normal payments.

Please include the name of the student and class on your check. All payments may be sent to:

Svetlana's Dance Academy, 41760 Rider Way, Temecula, CA 92590

(951)587-8402

www.svetlanasdanceacademy.com email: svetlanasdanceacademy@yahoo.com

STUDENT NAME: _____

Signature: _____ Date: _____